

**SECTION 012005
COST OF CHANGE WORKSHEET**

OWNER'S RFC# _____

PROJECT NAME: _____ DATE: _____

CONTRACTOR OR SUBCONTRACTOR COMPANY NAME: _____

DESCRIPTION OF WORK: _____

(a)	Materials (attach itemized breakdown)	\$	_____
(b)	Rent of Equipment (list separately)	\$	_____
	Sub-Total (1) [a + b]	\$	_____
(c)	Labor (attach itemized breakdown of labor hours and cost by Job classification)	\$	_____
(d)	Labor Burden (Labor Burden shall be set at 25% until contractor supplies complete documentation that substantiates the actual labor burden in compliance with 7.3.3.1(2) in AIA A201.	\$	_____
	Sub-Total (2) [c + d]	\$	_____
	Sub-Total (3) [subtotal (1) + subtotal (2)]	\$	_____
(e)	Overhead & Profit (per 7.3.3.1.5 of General Conditions: Maximum 15% for additive changes and minimum 5% for deductive changes)	\$	_____
	Sub-Total (4) [subtotal (3) + e]		
(f)	Sub-Contract Work, if applicable (attach additional REQUEST FOR CHANGE FORM for each subcontractor)	\$	_____
(g)	Contractor's or Subcontractor's Overhead and Profit on Lower Tier Work (maximum of 5% for additive and deductive changes)	\$	_____
	Sub-Total (5) [f + g]	\$	_____
	Total [Subtotal (4) + Subtotal (5)]	\$	_____

Extension of Time Requested: _____ calendar days. (Attach detailed justification.)

Note: Do not include the cost of Bonds. This cost will be adjusted on the final Change Order.
Do include the cost of Sales Tax.

_____ ARCHITECT	_____ DATE	_____ CONTRACTOR	_____ DATE	_____ OWNER	_____ DATE
END OF SECTION					